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12 March 2013

CHILDREN AND YOUNG PEOPLE OVERVIEW AND SCRUTINY PANEL

Thursday 21 March 2013
10 am
Council House (Next to the Civic Centre), Plymouth

Members:

Councillor Bowie, Chair.
Councillor Sam Leaves, Vice Chair.
Councillors Mrs Beer, Browne, Sam Davey, Jordan, Rennie, Singh, Stark, Kate Taylor and Tuohy.

Statutory Co-opted Representatives:

Edith Bayly – Parent Governor Representative.

Co-opted Representatives:

Alderman Purnell – Co-opted Representative.
Young Person Representatives (appointed by Youth Parliament).

Members are invited to attend the above meeting to consider the items of business overleaf.

Members and officers are requested to sign the attendance list at the meeting.

Tracey Lee
Chief Executive

CHILDREN AND YOUNG PEOPLE OVERVIEW AND SCRUTINY PANEL

AGENDA

PART I – PUBLIC MEETING

1. APOLOGIES

To receive apologies for non-attendance submitted by Panel Members.

2. DECLARATIONS OF INTEREST

Members will be asked to make any declarations of interest in respect of items on this agenda.

3. MINUTES (Pages 1 - 10)

The panel will be asked to confirm the minutes of the meeting on 31 January 2013.

4. CHAIR'S URGENT BUSINESS

To receive reports on business that, in the opinion of the Chair, should be brought forward for urgent consideration.

5. TRACKING RESOLUTIONS (Pages 11 - 14)

The Panel will monitor progress on previous resolutions.

6. CHILDREN SERVICES BUDGET AND SCHOOLS FORUM (Pages 15 - 30)

The Panel to be provided with the latest budget information for Children's Services and a summary report on Schools Forum.

7. CAMHS UPDATE (Pages 31 - 34)

The Panel to receive responses to questions raised by the Panel at the last meeting

8. EARLY INTERVENTIONS (Pages 35 - 38)

The Panel to receive an update on early interventions.

9. WORK PROGRAMME (Pages 39 - 40)

The Panel will consider its work programme for 2012/13.

10. EXEMPT BUSINESS

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s) of business on the grounds that it (they) involve the likely disclosure of exempt information as defined in paragraph(s) of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

PART II (PRIVATE MEETING)

AGENDA

MEMBERS OF THE PUBLIC TO NOTE

that under the law, the Panel is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

NIL.

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Children and Young People Overview and Scrutiny Panel

Thursday 31 January 2013

PRESENT:

Councillor Bowie, in the Chair.

Councillor Sam Leaves, Vice Chair.

Councillors Mrs Beer, Jordan, Rennie, Singh, Stark, Kate Taylor and Tuohy.

Co-opted Representatives: Harry Samuels, Claudia Marshall and Alderman Purnell.

Apologies for absence: Councillors Browne and Sam Davey and Edith Bayley.

Also in attendance: Also in attendance: Stuart Palmer – Assistant Director for Homes and Communities, John Miller – Head of Integrated Youth Services, John Searson – Principal Adviser, Jo Hall – Senior Adviser Early Years, Dave Simpkins – Acting Assistant Director, Children’s Social Care, Caroline Kirsopp – Service Manager, Cindy Willcocks – Interim CAMHs Service Improvement Manager, Michelle Thomas – Director of Operations, Plymouth Community Healthcare, Maggie Carter - Lead Officer and Amelia Boulter – Democratic Support Officer.

The meeting started at 10.05 am and finished at 12.55 pm.

Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

41. **DECLARATIONS OF INTEREST**

In accordance with the Code of Conduct, the following declarations were made, as follows –

| Name | Minute | Reason | Interest |
|---------------------|---|---|-----------|
| Councillor Mrs Beer | Minute 50 – Early Years Safeguarding. | Chair of Plum Tree Children’s Centre and safeguarding governor. | Personal. |
| Councillor Jordan | Minute 50 – Early Years Safeguarding. | Member of the Plymouth Early Years Strategic Partnership and Chairman of one Charitable Nursery and Acting Chairman of another Charitable Nursery. | Personal. |

42. **APPOINTMENT OF CO-OPTED REPRESENTATIVES**

The Chair welcomed Harry Samuels and Claudia Marshall to the panel as the Young Person Representatives for this meeting. It was reported that Jenny Collins, Parent Governor Representative had resigned as a parent governor and co-opted representative.

Members commented that correct procedures need to be in place when recruiting co-opted members to ensure the right processes were followed.

Agreed that following the resignation of the parent governor representative on the Children and Young People Overview and Scrutiny Panel, the Democratic Support Officer to explore –

- other options for co-opting representatives onto the panel;
- investigate whether other local authorities experience similar issues when recruiting parent governor and faith co-opted representatives;
- the statutory requirements for co-opted representatives;
- the recruitment process for co-opted representatives.

43. **MINUTES**

Agreed that –

1. Councillor Sam Leaves and Alderman Purnell's attendance at the 1 November 2012 meeting is recorded;
2. subject to the changes above, the minutes of the 1 November 2012 are confirmed as a correct record.

The panel were also informed that Maggie Carter would be undertaking the Lead Officer role on behalf of Jayne Gorton.

44. **CHAIR'S URGENT BUSINESS**

There were no chair's urgent business.

45. **TRACKING RESOLUTIONS AND FEEDBACK FROM THE OVERVIEW AND SCRUTINY MANAGEMENT BOARD**

Tracking resolutions were either progressing, completed or covered in the agenda today.

46. **YOUTH SERVICES RESTRUCTURE UPDATE**

John Miller – Head of Integrated Youth Services and Stuart Palmer - Assistant Director for Homes and Communities provided the panel with an update on the Youth Service Restructure.

The panel were informed that –

- (a) a review of youth services was initiated as part of the recent restructure in Home and Communities Department. An opportunity was created in the management structure to bring together the youth service, youth justice and care leavers with the aim of improving the youth offer within the city;
- (b) they took into consideration the services already in place and how the service would encompass the principles of a co-operative council by working more closely with the voluntary and community sector;
- (c) there was a need to work with major stakeholders and schools to review the youth offer alongside the offer delivered by the council and how to identify vulnerable young people earlier;
- (d) it was identified that people did not understand what was being offered and were now working with Corporate Communications to improve how to communicate the offer to young people in the city;
- (e) the latest performance figures revealed that Plymouth were doing very well compared to other youth services across the country. It showed that we were engaging very well with young people and they were able to access services.

In response to questions raised, it was reported that -

- (f) there were currently 155 different projects happening across the city and were led by other organisations. It was important to maximise those relationships as the youth offer goes beyond what PCC can provide;
- (g) they were unaware of the bureaucratic process that young carers had to undertake to become part of the young carers group and would investigate. They were looking to split the group into two age groups because they were currently oversubscribed. It was also raised that funding for young carers sat with social care and the offer was provided by the youth service;
- (h) it was helpful to receive feedback from councillors on information received from young people on their requirements e.g. somewhere quiet to do homework. It was reported that libraries were keen to work with the youth service and were piloting work clubs supported by Jobcentre Plus;
- (i) Young Inspectors were a group of young people supported and trained to ensure quality services are provided for young people such as the Life Centre Project and Summer Mix Programme;

- (j) they employed apprentices to look at how young people preferred to be communicated with. This led to a new Facebook page and Twitter feed and any comments posted would receive a response;
- (k) the Youth Service was part of the strategic partnership looking at aspirations, worklessness and raising participation for young people. They offer a Summer Mix Programme to help young people develop their work related skills, giving them access to different working environments, experiences and to help improve self-confidence;
- (l) the Summer Mix programme was inclusive and this had greatly improved over the last 4 years and can evidence the improvement. They continued to ensure that the programme was inclusive but there was always room for improvement;
- (m) the reports were not currently public apart from the youth survey which was public. They were looking at ways to make documents more accessible as well as ensuring that the information was relevant and timely. They were happy to share the information with the panel members;
- (n) panel members commented that Seymour House was recently used for the first time for young people to vote in the Youth Parliament Elections and whether alternative venues were sourced for young people to vote. It was also reported that Marine Academy Plymouth did not get involved because of current building work at the school which meant there was no space for a ballot box. They would investigate why Pembroke Street was not used as a polling station and ask the area based team to look into this;
- (o) panel members were invited to contact John Miller as their support was valued. John extended the invitation for Members to be involved in the focus groups to sit side by side young people and look at how services can be improved.

Agreed that John Miller to report back to the panel in March and give response on the issues raised –

1. investigate the bureaucratic process young carers undergo prior to joining the young carers group;
2. that relevant share information with the panel and to review how information is made more accessible;
3. explore the reasons why Marine Academy Plymouth were not involved in the recent Youth Parliament Elections and why Pembroke Street was not used as a polling station.

47. **DYSLEXIA**

The panel were provided with a report on dyslexia. Panel members commented that 1 in 4 children in school could be dyslexic and more work needed to be undertaken to identify those children. The panel requested to look at this issue in greater detail.

Agreed that a task and finish group is set up to investigate and understand how many young people across the city are dyslexic and to ascertain from schools on how they identify and support children with dyslexia.

48. **UTC**

The panel were provided with a report on the University Technical College (UTC) and noted the report.

49. **SCHOOLS PERFORMANCE**

John Searson – Principal Leadership Adviser provided the panel with an update on schools performance. The panel were informed that report provides the validated results up to KS4 with significant improvement in KS5. In general the performance in the city from early years to KS4 was lagging behind the national averages but was improving.

In response to questions raised, it was reported that -

- (a) by focussing on the Average Point Score (APS) can narrow the range of subjects available to a pupil. It was important that the schools listen to the aspirations of the young people and provide a number of accreditations;
- (b) historically the Fischer Family Trust (FFT) looks at attainment and expectations over a period of time and estimates a pupil's future exam performance based on socio-economic factors. Now teacher assessment was an integral part of helping to estimate future academic performance;
- (c) a volunteer scheme 'Right to Read' was introduced to PCC employees. It is a scheme for volunteers to sit with children and help with their reading. This scheme has been rolled out to a number of other organisations and was part of the wider offer to improve reading within the city;
- (d) grade boundaries did impact on the city with regard to the English results and should shortly hear the outcome of the judicial review. A large number of students were negatively impacted as a result of the grade boundary being removed.

50. **EARLY YEARS SAFEGUARDING**

Jo Hall – Senior Adviser Early Years provided the committee with an update on early years safeguarding. The report was a position statement on the audit undertaken. The concerns raised were dealt with and they were ensuring providers had the necessary resources to safeguard children.

In response to questions raised, it was reported that –

- (a) the early years safeguarding audit was completed almost a year ago and training and guidance was put in place to address the issues raised. It was reported that the sharing good practice was becoming embedded;
- (b) 99 per cent of providers completed and returned the forms as part of the safeguarding audit. The one provider (1 per cent) that did not complete and return the form was followed up. It was found that this provider had already completed the necessary forms and they were satisfied that further forms were not required to be completed;
- (c) Councillor Jordan stated that private and charitable nurseries had gone above and beyond to ensure the safety of children. Councillor Jordan also recommended to other panel member to undertake the safer recruitment training, the training emphasises the problems staff face;
- (d) Alderman Purnell raised concerned with the report provided to the panel as it appeared not to have procedures in place for the safeguarding of children. The report only mentioned once the use of mobile phones and this was a key safeguarding issue. Alderman Purnell proposed that a working group should be set up to review the safeguarding practices currently in place and to be reassured that the level of safety had increased and review the training offered.

Agreed that Alderman Purnell reviews the training offered and to be reassured that safeguarding practices in place provide safety for children in early years settings.

51. **MONITORING OF SICKNESS AND RECRUITMENT IN CHILDREN'S SOCIAL CARE**

Dave Simpkins – Acting Assistant Director for Children's Social Care and Caroline Kirsopp – Service Manager provided the panel with an update on the monitoring of sickness and recruitment in children's social care. The panel were informed that –

Recruitment

- (a) there was a robust recruitment process in place and from the 1 April 2012 to 31 December 2012, seventeen new starters were recruited with a further 5 social workers recruited in January 2013. Of the 22 recruited, all were students from Plymouth University, 2 trained

outside of Plymouth and 3 were PCC social work trainees who participated in the Open University programme;

- (b) Plymouth were able to attract and recruit people because of the excellent Ofsted results which recognises the level and quality of support and professional development offered to newly qualified social workers;
- (c) Plymouth runs a programme for newly qualified social workers during the first 12 months in their role as a newly qualified social worker. The Assessed and Supported Year in Employment which is supported by the Social Work Reform Board and Professor Munro in her review of social work. Social workers were required to produce a portfolio of evidence, identify areas of development, obtain 360 feedback along with observations of practice undertaken by team managers. It was also reported that this programme was very successful.

Sickness

- (d) progress to reduce sickness levels was slightly hampered by genuine long term sickness which were not due to work related stress. Managing sickness and how to deal with sickness was a high priority for the management team;
- (e) the Acting Assistant Director reviewed long term sickness on a monthly basis at a Sickness Panel. The Sickness Panel has been positive and very proactive in managing staff when they went off sick;
- (f) the manager make calls and home visits and where appropriate uses occupational health. The Capability Policy was also used and followed and looked at alternative working arrangements for staff to ensure they were no longer in a stressful situation.

52. **CAMHS UPDATE**

Cindy Willcocks – Interim CAMHS Service Improvement Manager and Michelle Thomas – Director of Operations, Plymouth Community Healthcare provided the panel with an update on CAMHS.

In response to questions raised, it was reported that -

- (a) they attended school assemblies to raise the profile of positive mental health and to reduce the stigma of mental health. It was also an opportunity for children to look after their own mental health;
- (b) there was an overall expectation that children and young people should not wait longer than 18 weeks. It was felt that 18 week referral time to treatment was a long time for young people. It was reported that in reality a majority of children were seen for treatment much sooner;

- (c) Plymouth along with Torbay and Devon had a been successful in obtaining funding for Children and Young People Improving Access to Psychological Therapies (CYP IAPT) and had attracted £2m over a 2 year period. Plymouth attracted between £500k - £600k and would help to achieve the 4 main principles of CYP IAPT (see report);
- (d) Children's Social Care had to make a difficult decision and withdrew a social worker from the CAMHs Outreach Team because of pressures. The panel were assured that Children's Social Care work very closely with the CAMHs Outreach Team on issues as they arise;
- (e) they were unsure on the current numbers of children waiting more than 15 weeks;
- (f) it was reported that Plymouth Community Healthcare were undertaking a piece of work with commissioners on safeguarding and would report back to the panel at a future meeting;
- (g) panel members raised whether the Police had a good understanding of children and young people with mental health issues and learning disabilities. It was felt that this was a matter for the Cabinet Member for Co-operatives and Community Development to raise this with the Police;
- (h) panel members were also concerned that children and young people were still waiting a long time for an appointment and highlighted that this should not be happening. The panel also raised concerns on the support given to children and young people in fulltime education and their families.

Agreed that –

1. Plymouth Community Healthcare report back to the panel at the next meeting on the numbers of children and young people waiting more than 15 weeks before receiving treatment;
2. Plymouth Community Healthcare to provide the panel with a report on the results of safeguarding work at a future meeting;
3. the Chair to ask the Cabinet Member for Co-operatives and Communities to speak to the Police on the concerns raised by the panel on how the Police deal with children and young people with mental health issues and learning disabilities;
4. Plymouth Community Healthcare to provide the panel with a report detailing the support provided to children and young people and their families.

53. **WORK PROGRAMME**

The panel noted the work programme and agreed to include the following items –

- Children Services Budget;
- Schools Forum (summary report);
- Dyslexia Task and Finish Group;
- Early Years Safeguarding (to review training practices).

54. **EXEMPT BUSINESS**

There were no items of exempt business.

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TRACKING RESOLUTIONS
Children and Young People Overview and Scrutiny Panel

| Date/min number | Resolution | Explanation / Minute | Officer | Progress | Target Date |
|------------------------|---|-----------------------------------|------------------------------------|--|---------------------------|
| 20 Sept 2012/Min 25 | Agreed that – 1. Special Educational Needs (SEN) Strategy to be brought back to a future panel meeting. 2. figures on the current number of parent support adviser (PSA) within Plymouth schools to be emailed to panel members. | Special Educational Needs | Jayne Gorton Amelia Boulter | Added to the work programme. Chair to decide when this item should come back to the panel. Information was emailed out to panel members on 05.10.12. | 2013 |
| 1 Nov 2012/Min 35 | <u>Agreed</u> that a report on how the bursary fund could best support young people would come back to the panel once discussions had taken place with secondary heads. | Bursary Payments | Maggie Carter/ Amelia Boulter | John Bale currently working on a response and will report back to the panel in June. | June 2013 |
| 31 Jan 2012/Min 46 | <u>Agreed</u> that John Miller to report back to the panel in March and give response on the issues raised – 1. investigate the bureaucratic process young carers undergo prior to joining the young carers group; 2. that relevant share information with the panel and to review how information is made more accessible; 3. explore the reasons why Marine Academy Plymouth were not involved in the recent Youth Parliament Elections and why Pembroke Street was not used as a polling station. | Youth Services Restructure Update | John Miller | John Miller to provide a written response to questions raised by members at the last meeting. A further Youth Restructure Update will be provided to panel in June. | 21.03.13 June 2013 |

| Date/min number | Resolution | Explanation / Minute | Officer | Progress | Target Date |
|------------------------|---|-----------------------------|-------------------------------------|---|--------------------|
| 31 Jan 2012/ Min 47 | <u>Agreed</u> that a task and finish group is set up to investigate and understand how many young people across the city are dyslexic and to ascertain from schools on how they identify and support children with dyslexia. | Dyslexia | Amelia Boulter | Added to the work programme. Awaiting approval from OSMB. OSMB meeting on 13.03.13. | |
| 31 Jan 2012/ Min 50 | <u>Agreed</u> that Alderman Purnell reviews the training offered and to be reassured that safeguarding practices in place provided safety for children in early years settings. | Early Years Safeguarding | Jo Hall/Amelia Boulter | Alderman Purnell attended a meeting with Maria Hollett, Safeguarding and Welfare Manager on 11.03.13. | 21.03.13 |
| 31 Jan 2012/ Min 52 | <u>Agreed</u> that – 1. Plymouth Community Healthcare report back to the panel at the next meeting on the numbers of children and young people waiting more than 15 weeks before receiving treatment; 2. Plymouth Community Healthcare to provide the panel with a report on the results of safeguarding work at a future meeting; 3. the Chair to ask the Cabinet Member for Co-operatives and Communities to speak to the Police on the concerns raised by the panel on how the Police deal with children and young people with mental health issues and learning disabilities; 4. Plymouth Community Healthcare to provide the panel with a report detailing the support provided to children and young people and their families. | CAMHS Update | Cindy Willcocks and Michelle Thomas | The Panel to receive a response to questions raised from the last meeting at 21.03.13 panel meeting. | 21.03.13 |

| Date/min number | Resolution | Explanation / Minute | Officer | Progress | Target Date |
|------------------------|--|-----------------------------|----------------|--|--------------------|
| 31 Jan 2012/ Min 53 | <p>The panel noted the work programme and <u>agreed</u> to include the following items –</p> <ul style="list-style-type: none"> • Children Services Budget; • Schools Forum (summary report); • Dyslexia Task and Finish Group; • Early Years Safeguarding (review of training practices). | Work Programme | Amelia Boulter | Items have been added to the work programme. Awaiting approval from OSMB. OSMB meeting 13.03.13. | |

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CHILDREN AND YOUNG PEOPLE OVERVIEW AND SCRUTINY PANEL

21 March 2013



Children Services Budget

Introduction

The Children and Young People Overview and Scrutiny Panel have asked for a briefing to outline the current budget position for Children's Services and any budget pressures which the panel should be made aware of.

Education, Learning and Family Support (ELAFS) and Children's Social Care and Integrated Youth Services provide a continuance of support to children, young people and families across unilateral, targeted and specialist levels supporting the needs of 60,000 children and young people across the city.

As the complexity of need in the city rises, the People Directorate is committed to Early Intervention and Prevention to meet the needs of children, young people and families proactively working in co-operation and collaboratively with partners in schools, health, police and the voluntary and community sector.

This will require transformation and greater flexibility of service delivery and of the workforce to make best use of the skills and experience in the department to focus on early intervention and to fulfil the Council's statutory responsibilities and core functions.

This paper sets out the context for children's services, the budget position for both 2012/13 and 2013/14, the risks which the departments are holding and mitigating actions.

Core purposes from Government legislation

ELAFS

- Championing children
- Championing vulnerable groups
- Championing parents
- Strategic planning in partnership

Children's Social Care

- Protecting and looking after the City's most vulnerable children (e.g. 385 children in care, 300 subject to child protection plans)

Integrated Youth Services

- Secure services and activities for young people aged 13 to 19, and those with learning difficulties to age 24, to improve their well-being

Statutory Responsibilities

There are in excess of 200 statutory responsibilities across children's services which include:

- Safeguarding and child protection
- School admissions and exclusion
- School place planning for access to education
- Assessment and provision for complex SEN
- School transport for SEN
- Attendance and children missing education
- Home education
- Early Years and childcare provision
- Educational achievement of looked after children
- Short breaks provision for disabled children and young people
- Free school meal provision
- Support for school governors including Headteacher performance management
- Raising the participation age
- Secure services and activities for young people aged 13 to 19, and those with learning difficulties to age 24, to improve their well-being

2012/13 Latest Budget Position

The latest budget position for 2012/13 as at January 2013 is shown in the table below:

| Service | Latest Approved Budget £m | Forecast Year End Position £m | Variation at January 2013 £m |
|--------------------------------------|--------------------------------------|--|---|
| Children's Social Care | 27.014 | 27.169 | 0.155 |
| Education, Learning & Family Support | 15.760 | 14.912 | (0.848) |
| Integrated Youth Services | 3.654 | 3.447 | (0.207) |
| Total | 46.428 | 45.528 | (0.900) |

Significant emphasis has been given to reducing all non-essential expenditure in 2012/13 to mitigate pressures across the wider People directorate.

2013/14 Budget Position

| Department | Salaries | Other Expense | Gross Expense | Dedicated Schools Grant | Other Grants | Other Income | Net Budget |
|---------------------------|-----------------|----------------------|----------------------|--------------------------------|---------------------|---------------------|-------------------|
| | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 |
| Children's Social Care | 12,416 | 16,297 | 28,713 | 0 | 357 | 1,434 | 26,922 |
| ELAFS # | 21,056 | 204,728 | 225,784 | 177,878 | 20,095 | 9,609 | 18,202 |
| Integrated Youth Services | 3,333 | 3,066 | 6,399 | 0 | 534 | 743 | 5,122 |
| Total Children's Services | 36,805 | 224,091 | 260,896 | 177,878 | 20,986 | 11,786 | 50,246 |

Includes direct schools funding and the pupil premium

A more detailed overview of the budgets within each department is shown in Annex A.

2013/14 Savings Target

As part of the Council's budget setting process each directorate was allocated a savings target to reflect reducing resources. The total for Children's Services was £1.460m and the agreed delivery plans were published as part of the budget scrutiny pack.

In addition services are also working towards the achievement of prior year escalating delivery plans. This together with the need to manage pressures and reductions in specific grants means that further savings are required to avoid an overspend in 2013/14.

The total savings target is shown in the table below:

| Department | Children's Social Care | ELAFS | Integrated Youth Services | Total Children's Services |
|--|------------------------|--------------|---------------------------|---------------------------|
| | £'000 | £'000 | £'000 | £'000 |
| New Delivery Plans | 458 | 799 | 203 | 1,460 |
| Prior Year Step-up Plans | 528 | 655 | 0 | 1,183 |
| Managing pressures and reducing grants | 400 | 484 | 319 | 1,203 |
| Total Savings Target | 1,386 | 1,938 | 522 | 3,846 |

Risks and Mitigation

Children's Social Care

The main risk is that placement numbers may increase or costs escalate due to complex nature of needs.

Funding has been allocated for the new remand burdens but this is likely to be insufficient to meet current activity level.

The Early Intervention and Prevention Strategy needs to be embedded effectively to divert families from high cost services.

Education, Learning and Family Support

Increased competition for schools buy back services could result in services not recovering sufficient income to cover costs. The Services 4 Schools directory formerly known as Trading Fair is the reference source of traded services for headteachers and governing bodies. It lays out details of services that the Council offers to support leadership, management and raising attainment in schools. An analysis of the services offered to schools was carried out in the autumn to ensure that the services the Council offers can demonstrate value for money, generate significant income and/or have strategic benefit for the Authority. The prospectus of Service 4 Schools must be published in January 2013 the schools buyback intentions are currently being collated.

School funding reform has required the delegation of a number of DSG funded budgets to schools. More services will either be reliant on buy back income to continue or services will be discontinued. Schools will be responsible for procuring services direct which could lead to capacity issues as new markets are grown.

Integrated Youth Services

YOS reduction in Youth Justice Board grant funding has recently been confirmed at 8.8% (£0.083m) and services will need to be reconfigured in line with this.

YOS reduction in Partnership funding (Police, Probation, Health) is still to be confirmed.

The new management team is now in place to review the PCC 'youth offer' to ensure that services aligned within this new structure are set up to work effectively and are prioritised to contribute to key challenges faced by young people and their families in the city.

Direction of Travel

- Early intervention and prevention (see framework)
- Personalisation, choice and control for children with complex needs and disabilities
- Flexible and responsive to substantial changes in Government policy directions around safeguarding children, adoptions and family justice
- Service transformation through:
 - Commissioning locally
 - Collaboration with partners (e.g. University, City College and Health)
 - Ensuring voice of child and young person is heard to inform service changes
 - Responding to views of parents
 - Retaining children in the City while meeting their complex educational and care needs.
- School Improvement, school organisation and school place planning
 - Collaboration with new school organisations e.g. Plymouth Teaching School Alliance and Plymouth Learning Trust for school improvement
 - Work with local partners and DFE re school transformations e.g. academies, UTC, free schools.

Recommendations

1. That members of the panel note the current and future budget issues facing children's services
2. That panel members identify any particular services which they would benefit from a more detailed analysis.

Author: Anita Martin

Job Title: Group Accountant

Department: Finance, Efficiencies, Technology and Assets

Date: 11 March 2013

| Description | 2013/14 Children's Social Care Budget | | | | | | |
|-------------------------------------|---------------------------------------|---------------|---------------|-----------|--------------|--------------|---------------|
| | Expenditure | | | Funded by | | | |
| | Salaries | Other Expense | Gross Expense | DSG | Other Grants | Other Income | Net Budget |
| | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 |
| Management | 1,076 | 1,276 | 2,352 | 0 | 0 | 374 | 1,978 |
| Safeguarding | 526 | 29 | 555 | 0 | 0 | 0 | 555 |
| Fostering | 1,079 | 4,794 | 5,873 | 0 | 0 | 0 | 5,873 |
| CAMHS Specialist Services | 0 | 691 | 691 | 0 | 0 | 0 | 691 |
| Children in Need | 1,477 | 233 | 1,710 | 0 | 0 | 0 | 1,710 |
| Business Support | 1,430 | 216 | 1,646 | 0 | 0 | 0 | 1,646 |
| Advice & Assessment Services | 1,426 | 150 | 1,576 | 0 | 130 | 0 | 1,446 |
| Care Leavers | 807 | 1,231 | 2,038 | 0 | 0 | 0 | 2,038 |
| Adoption | 752 | 1,515 | 2,267 | 0 | 0 | 52 | 2,215 |
| Children in Care | 1,411 | 6,729 | 8,140 | 0 | 102 | 781 | 7,257 |
| Looked after Children in Ed | 182 | 235 | 417 | 0 | 125 | 0 | 292 |
| Out of Hours | 586 | 11 | 597 | 0 | 0 | 227 | 370 |
| Family Support Officer | 2,081 | 156 | 2,237 | 0 | 0 | 0 | 2,237 |
| CSC Savings Plans (Note 1) | (417) | (969) | (1,386) | 0 | 0 | 0 | (1,386) |
| Total Children's Social Care | 12,416 | 16,297 | 28,713 | 0 | 357 | 1,434 | 26,922 |

| Description | 2013/14 Integrated Youth Budget | | | | | | |
|--|---------------------------------|---------------|---------------|-----------|--------------|--------------|--------------|
| | Expenditure | | | Funded by | | | |
| | Salaries | Other Expense | Gross Expense | DSG | Other Grants | Other Income | Net Budget |
| | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 |
| Youth Offending Team (Note 2&3) | 1,097 | 195 | 1,292 | 0 | 534 | 708 | 50 |
| YOT Social Care | 0 | 535 | 535 | 0 | 0 | 0 | 535 |
| YOT Education | 32 | 37 | 69 | 0 | 0 | 0 | 69 |
| Youth Service | 2,290 | 2,735 | 5,025 | 0 | 0 | 35 | 4,990 |
| Youth Savings Plans (Note 1) | (86) | (436) | (522) | 0 | 0 | 0 | (522) |
| Total Integrated Youth | 3,333 | 3,066 | 6,399 | 0 | 534 | 743 | 5,122 |

| Description | 2013/14 ELAFS Budget | | | | | | |
|--|----------------------|---------------------------|---------------------------|----------------|--------------------------|--------------------------|------------------------|
| | Expenditure | | | Funded by | | | |
| | Salaries £'000 | Other Expense £'000 | Gross Expense £'000 | DSG £'000 | Other Grants £'000 | Other Income £'000 | Net Budget £'000 |
| Management | 526 | 632 | 1,158 | 92 | 0 | 246 | 820 |
| Special Educational Needs | 131 | 3,416 | 3,547 | 2,095 | 205 | 1,247 | 0 |
| Behaviour and Attendance | 3,096 | 653 | 3,749 | 2,910 | 0 | 525 | 314 |
| Community Psychology | 1,987 | 476 | 2,463 | 0 | 0 | 1,373 | 1,090 |
| School Meals and Transport | 3,442 | 6,189 | 9,631 | 1,899 | 120 | 3,588 | 4,024 |
| Integrated Disability Service | 3,189 | 2,994 | 6,183 | 1,917 | 0 | 517 | 3,749 |
| Commissioning and Income | (22) | 898 | 876 | 2 | 45 | 387 | 442 |
| Early Years | 2,373 | 7,689 | 10,062 | 3,041 | 0 | 148 | 6,873 |
| Schools and Settings | 2,377 | 621 | 2,998 | 347 | 0 | 584 | 2,067 |
| Neighbourhood & Informal Learning | 166 | 323 | 489 | 0 | 0 | 40 | 449 |
| Adult Learning | 1,403 | 847 | 2,250 | 0 | 1,740 | 510 | 0 |
| Schools Organisation | 413 | 168 | 581 | 288 | 0 | 118 | 175 |
| Teachers Maternity/Historic Pensions | 2,768 | 11 | 2,779 | 1,086 | 0 | 3 | 1,690 |
| Children's Support Services | 96 | 2,375 | 2,471 | 645 | | 323 | 1,503 |
| Education Services Grant | 0 | 0 | 0 | 0 | 3,634 | 0 | (3,634) |
| PFI | 0 | 5,507 | 5,507 | 0 | 4,929 | 0 | 578 |
| Schools Direct Funding (Note 4) | 0 | 163,556 | 163,556 | 163,556 | 0 | 0 | 0 |
| Pupil Premium | 0 | 9,422 | 9,422 | 0 | 9,422 | 0 | 0 |
| ELAFS Savings Plans | (889) | (1,049) | (1,938) | 0 | 0 | 0 | (1,938) |
| Total ELAFS | 21,056 | 204,728 | 225,784 | 177,878 | 20,095 | 9,609 | 18,202 |

Note 1 - Savings plans include new delivery plans, prior year step-up plans and savings to mitigate pressures and reducing grants.

Note 2 - Other grants refers to Youth Justice Board funding

Note 3 - Other income includes partnership funding encompassing contributions from PCC and Devon and Cornwall Police

Note 4 – Direct schools funding includes academies

CHILDREN AND YOUNG PEOPLE OVERVIEW AND SCRUTINY PANEL

21 March 2013



Plymouth Schools Forum

Introduction

The Children and Young People Overview and Scrutiny Panel have asked for a briefing to outline the role of Schools Forum.

This paper sets out the national framework governing the role of schools forums and local context and operation of the Plymouth Schools Forum.

National Framework

It is a statutory requirement for all local authorities to have a schools forum and every local authority must ensure that its schools forum is constituted and operates in accordance with the Schools Forums (England) Regulations 2012.

Membership

The regulations provide a framework for the appointment of members to ensure that all forums have school members, academy members if there is at least one academy in the authority's area and non-school members. Schools and academy members together must number at least two-thirds of the total membership and the balance between primary, secondary and academy members must be broadly proportionate to the number of pupils in each category.

The role of Executive Elected Members

A Schools Forum needs to ensure that there are systems in place for executive members of the Council to be aware of its views on specific issues and, in particular, any decisions it takes in relation to the Schools Budget and individual budget shares.

Executive members with responsibility for education/children's services or resources of the authority are able to attend Schools Forum meetings. By doing so such elected members are able to contribute to the discussion and receive first-hand the views of the Schools Forum: it is clearly good practice for this to be the case and the regulations provide the right for executive members to attend and speak at Schools Forum meetings. However, there is no requirement for this to happen so at the very least there should be clear channels of communication between the Schools Forum and executive members.

Attendance of local authority officers at meetings

Only specific officers who can speak at meetings of the Schools Forum are eligible to attend. These officers are:-

- Director of Children's Services or their representative
- Chief Financial Officer or their representative

- Any person invited by Schools Forum to provide financial or technical advice
- Any person presenting a paper to Schools Forum but their ability to speak is limited to the paper that they are presenting.

Effective Schools Forums

Central to the effectiveness of a Schools Forum is the relationship between it and the Local Authority. The Local Authority has a significant influence on this: the support it provides; the resources it devotes and the weight it gives to the views of Schools Forums all contribute to the nature of the relationship. There are therefore a number of characteristics of this relationship that are particularly important:

Partnership

The work of the schools forum is most effective when there is genuine partnership between all members and the local authority. In practice this means having a shared understanding of the priorities, issues and concerns of schools, academies and the local authority. However, this also means being open and honest when there are tensions or disagreements over priorities. Overall there should be a shared commitment to working together on the agreed priorities and understanding of the contribution that can be made by each side to their achievement.

Effective Support

The local authority is the main source of support and guidance to a Schools Forum. It is vital therefore that the business of the Schools Forum is supported by the local authority in an efficient and professional manner. The management of meeting cycles, production of papers and the provision of good quality advice and guidance all contribute to the effectiveness of Schools Forums

Openness

It is important that a Schools Forum feels it is receiving open, honest and objective advice from its local authority. In the vast majority of cases this is the situation, but there will inevitably be some issues about which a local authority and its Schools Forum may disagree. This can cause tension but a Schools Forum should be able to feel that it is receiving all the information it needs to reach necessary decisions or informed views.

Responsiveness

Local authorities should as far as possible be responsive to requests from their Schools Forums and their members. These may include requests to discuss particular topics or issues as well as requests for information, data or other support. However, Schools Forums themselves should also be aware of the resource implications of their requests.

Strategic View

Schools Forums are most effective when they take a strategic view of the issues they are considering. While members of a Schools Forum are representatives of their specific sector or phase, they should be able to consider the needs of the whole of the educational community, rather using their position on a Schools Forum to advance their own sectional or specific interests. Schools Forum chairs have a particularly important role in ensuring that this is the case: they can influence the kinds of issues and topics discussed and should set the tone for the discussions at meetings. Equally, local authorities have a role in ensuring that all members of a Schools Forum are well briefed and able to participate fully in discussions.

Challenge and Scrutiny

Schools Forums may be asked to agree to proposals from their local authority that will have an effect on all schools and Academies in the local area. The extent to which Schools Forums can scrutinise and challenge such proposals is an important aspect of their effectiveness. Many local authorities and Schools Forums pride themselves on the collegiate nature of their relationship and the consensus by which they operate: others may be less concerned about this. Whatever the

nature of the relationship, however, there will be instances where it is incumbent on a Schools Forum to challenge and scrutinise a local authority's decisions, proposals or existing arrangements. Effective local authorities and Schools Forums manage this well and while agreement can often be reached under relatively informal circumstances, it is vital that there are formal procedures in place to ensure that any decisions the Schools Forum makes are reached in an appropriate and transparent manner.

Schools Forum Powers

The Local Authority and Schools Forum powers are defined by regulation and are set out in Annex A.

Plymouth Schools Forum

Membership

Chair – John Stephens (Headteacher - Goosewell Primary School)

Vice Chair – Wendy Brett (Principal – Sir John Hunt Community College)

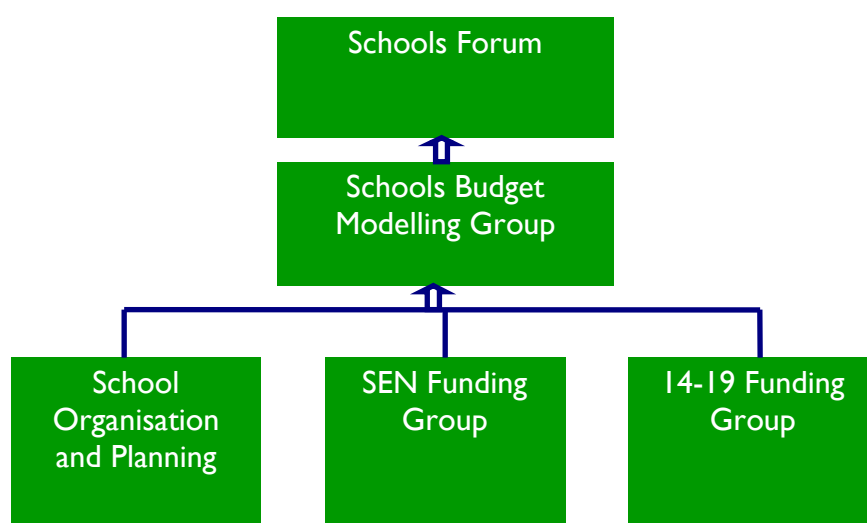
Clerk – Jayne Gorton (Senior Education Officer)

The full constitution and terms of reference is shown in Annex B. Note – the constitution and terms of reference has not been updated to reflect the 2012 regulations due to the absence of the Clerk. The regulations have been discussed at Schools Forum and will not have a material impact on the constitution or terms of reference.

Working Groups

In order to manage the detailed work and fully engage with members regarding key business issues a number of working have been established and report back to the full Schools Forum.

The chart below shows the current structure of the Schools Forum and working groups:



Each working group will operate according to the terms of reference and business plan agreed by the Schools Forum.

Effectiveness of the Plymouth Schools Forum

The Plymouth Schools Forum in the main operates effectively and the Local Authority has a good working relationship with the Schools Forum. There is good evidence that the members seek to represent the views of all schools and appreciate the range of issues across the different school phases i.e. nursery, primary, secondary and special. Examples of how this relationship has supported both local and national priorities recently include:

1. Transforming support for Special Educational Needs (SEN) pupils
2. Implementation of national school funding reform
3. Stabilising the Schools Budget
4. Investing in strategic opportunities to support priorities such as Plymouth Teaching Schools Alliance to support school improvement and the Excellence Cluster to support early intervention and prevention
5. Accelerating the capital programme through prudential borrowing

Direction of travel

Given the challenges the Local Authority is facing regarding reducing resources and changing responsibilities there is an opportunity to work strategically with Schools Forum to shape the educational landscape for the City. The Schools Forum will be a critical partner in ensuring the cities priorities for children are delivered effectively.

Recommendation

1. The panel note the Schools Forum legal framework and recognise how it interacts with the Local Authority.

Author: Anita Martin

Job Title: Group Accountant

Department: Finance, Efficiencies, Technology and Assets

Date: 11 March 2013

Annex A

Local Authority and Schools Forum Powers

| | Function | Local Authority | Forum | DfE Role |
|---|---|--|--|--|
| 1 | Formula Change (including redistributions) | Proposes and decides | Must be consulted. [Voting restricted to schools members plus PVI members] | None |
| 2 | Contracts | Propose at least one month prior to invitation to tender, the terms of any proposed contract | Gives a view | None |
| 3 | Financial Issues relating to: - arrangements for pupils with special educational needs; - arrangements for use of pupil referral units and the; - education of children otherwise than at school; - arrangements for early years provision; - administration arrangements for the allocation of central government grants. | Consult annually | Gives a view and informs the governing bodies of all consultations carried out in lines 1, 2 & 3 | None |
| 4 | Minimum funding guarantee | Proposes any exclusions from MFG for application to DfE | Gives a view | Approval |
| 5 | De-delegation for mainstream schools for: contingencies administration of free school meals insurance licences/subscriptions staff costs - supply cover support for minority ethnic pupils/underachieving groups behaviour support services library and museum services | Will propose | Primary and secondary school member representatives will decide for their phase. | Will adjudicate where Forum does not agree LA proposal |
| 6 | Central spend on: funding for significant pre-16 pupil growth equal pay back-pay places in independent schools for non-SEN pupils early years expenditure | Proposes | Decides | Adjudicates where Forum does not agree LA proposal |
| 7 | Central spend on: admissions servicing of schools forum carbon reduction commitment capital expenditure funded from revenue contribution to combined budgets schools budget centrally funded termination of employment costs schools budget funded prudential borrowing costs | Proposes up to the value committed in 2012/13 and where expenditure has already been committed | Decides for each line | Adjudicates where Forum does not agree LA proposal |
| 8 | Carry forward a deficit on central expenditure to the next year to be funded from the schools budget | Proposes | Decides | Adjudicates where Forum does not agree LA proposal |

| | Function | Local Authority | Forum | DfE Role |
|----|--|---|---|--|
| 9 | Scheme of financial management changes | Proposes and consults GB and Head of every School | Approves | Adjudicates where Forum does not agree LA proposal |
| 10 | Membership : length of office of members | Decides | None (but good practice would suggest that they gave a view) | None |
| 11 | Membership: appointment of Schools and Academies Members | Appoints those elected by members of the relevant sub groups. Facilitates election where required and appoints member if there is a tie or the election does not take place by a date set by the LA | None | None |
| 12 | Membership: Non Schools Members | Seeks nominations from the relevant bodies then appoints | None (but good practice would suggest that they gave a view) | None |
| 13 | Voting Procedures | None | Determine voting procedures | None |
| 14 | Chair of Forum | Facilitates | Elects <i>(may not be an elected member of the council or officer)</i> | None |

PLYMOUTH SCHOOLS FORUM

CONSTITUTION AND TERMS OF REFERENCE

Plymouth Local Authority and its partners in the provision of education within the City of Plymouth establish the Plymouth Schools Forum: Schools Consultative Group, pursuant to the Schools Forums (England) Regulations 2002, amendment regulations in 2004, 2005 and 2008 and the Schools Forum (England) Regulations 2010.

I. Membership

The members of the Group will be drawn from:

| | | |
|---------------------|---|---|
| Nursery Sector | - | 1 Headteacher |
| Primary Sector | - | 5 Headteachers |
| | - | 2 Governors |
| Secondary Sector | - | 5 Headteachers |
| | - | 2 Governors |
| Special Sector | - | 1 Headteacher |
| | - | 1 Governor |
| Academy (Old Style) | - | 1 Principal/Governor |
| Non School | - | 1 Teacher Union |
| | - | 1 Non - teaching Union |
| | - | 3 Elected Members (2 from ruling group/1 from opposition) |
| | - | 1 All Children First |
| | - | 2 Diocesan Authorities |
| | - | 1 Early Years (PVI sector) |
| | - | 1 14- 19 Representative |

2. Election and appointment of Schools Members

Schools Members will be appointed so as to ensure that all sectors of education in Plymouth are represented on the Forum.

Schools Members will be appointed by the LA following nomination from the relevant sector organisation recognised by the LA (i.e. Plymouth Association of Secondary Headteachers, Plymouth Association of Primary Headteachers, Special Headteachers of Plymouth and Plymouth Association of Governors,

Schools Members will hold office for four years from the date of appointment by the LA.

The LA may end the membership of the Forum of any Schools Member who ceases to hold the office by which he or she became eligible for appointment to the Forum.

3. Elections and appointment of non-school members

Non-Schools Members will be appointed from nominees put forward by the various representative bodies.

Non-Schools Members will hold office for four years from the date of appointment by the LA.

The LA may end the membership of the Forum of any Non-School Member who ceases to hold the office by which he or she became eligible for appointment to the Forum.

A number of specified groups will be invited to nominate a representative to be a member of the group and to take full part in discussions, but will not be given voting rights.

The groups are:

- Plymouth All Children First
- Early Years (PVI Sector)
- 14 – 19 Representative
- The Exeter Diocesan (CE) Board of Education
- The Plymouth Diocesan (RC) Board of Education

4. Observers

Observers will be appointed at the discretion of the Forum.

5. Appoint of Chair and Vice Chair

The Forum will appoint, at its first meeting after August, a Chair and Vice Chair, from its Voting Members for a two year appointment.

The Forum may not elect as Chair any member of the forum who is an elected member or Officer of the authority.

6. Meetings and proceedings of the schools forum

The schools forum must meet at least four times a year and are quorate if at least two fifth (40%) of the total membership is present at a meeting. If the Forum is inquorate it may continue to meet but the LA is relieved of the obligation to take into account the views of the Forum whilst inquorate.

Any elected member of the authority who is not a member of the forum may attend and speak at meetings of the forum at the request of the forum.

The proceedings are not invalidated by:

- (a) any vacancy among their number;
- (b) any defect in the election or appointment of any member; or
- (c) any defect in the election of the chair.

The authority must make arrangements to enable substitutes to attend and vote at meetings of the forum on behalf of schools members, Academies and non-schools members in consultation with members of the forum.

The Forum will, from time to time, establish working groups.

The members of the Forum will report back to their organisations discussions and consultations conducted by the Group.

7. Conduct of meetings

The meetings will not be held in public and particularly sensitive items will be discussed under Part 2.

Members will be required to make declarations of interest relating to any potential personal gain.

Members should seek to represent the views of their sector/area of work and not their individual establishment.

The principle of collective responsibility for decisions made by the Forum will apply.

Members will recognise the importance of confidentiality when discussing sensitive information.

The seven principles of public life will apply to Members (i.e. Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty, and Leadership).

8. Consultation on Contracts

The authority must consult the schools forum on the terms of any proposed contract for supplies or services (being a contract paid or to be paid out of the authority's schools budget where the estimated value of the proposed contract is not less than the threshold which applies to the authority for that proposed contract pursuant to regulation 8 of the Public Contracts Regulations 2006 (13) at least one month prior to the issue of invitations to tender.

9. Consultation on financial issues

The authority must consult the schools forum annually in respect of the authority's functions relating to the schools budget, in connection with the following:

- (a) arrangements for the education of pupils with special educational needs;
- (b) arrangements for the use of pupil referral units and the education of children otherwise than at school;
- (c) arrangements for early years provision;
- (d) arrangements for free school meals;
- (e) administrative arrangements for the allocation of central government grants paid to schools via the authority

The authority may consult the forum on such matters concerning the funding of schools as they see fit.

10. Consultations

The schools forum must inform school governing bodies of schools maintained by the authority of any consultation carried out by the authority under paragraphs 6 and 7 above.

11. Administration

The LA will supply a Clerk to the Forum who will be responsible for:

- maintaining the membership record and keeping schools advised (as required by the Regulations)
- preparing agendas and reports as appropriate
- convening meetings
- writing and disseminating the minutes

- Papers will be emailed to all members 7 days prior to the meeting
- Minutes will be emailed to members 10 days after the meeting

12. Schools Forum Expenses

The authority must pay the expenses of the schools forum and charge those expenses to the schools budget.

13. Members' Expenses

The authority must reimburse all reasonable expenses of members in connection with their attendance at meetings of the forum and charge those expenses to the schools budget.

The Plymouth Schools Forum: established on 11 December 2002

Constitution Revised – 27 September 2010.

CHILDREN AND YOUNG PEOPLE OVERVIEW AND SCRUTINY PANEL

21 March 2013



Report for Children's Overview and Scrutiny Committee

Plymouth Child and Adolescent Mental Health Services (CAMHS)

21 March 2013

Author: Cindy Willcocks

Job Title: Interim CAMHS Service Improvement Manager

Department: Child and Adolescent Mental Health Service

Date: 11 March 2013

Introduction

Update in relation to Child and Adolescent Mental Health Service following last months report, March 2013.

CAMHS Infant Mental Health Team (IMHT)

The position of the Infant Mental Health Team in February 2013 was 100% treated within 18 weeks and therefore the team does not breach the contracted target of 18 weeks from referral to treatment. Children together with the family are currently assessed within 14 weeks of referral and there are currently 28 children waiting to be assessed by the CAMHS IMHT. There is an 8% Did Not Attend (DNA) rate in the team.

Primary Mental Health Work Team (PMHW)

The position of the CAMHS Primary Mental Health Workers Team in February 2013 was 100% treated within 18 weeks and therefore the team does not breach the contracted target of 18 weeks from referral to treatment. Children together with the family are currently assessed within 18 weeks of referral and there are currently 68 children waiting to be assessed by the CAMHS Primary Mental Health Workers Team. There is a 3% DNA rate in the team.

CAMHS Plymouth Multi-disciplinary Team (PMDT)

The position of the CAMHS Plymouth Multi-Disciplinary Team in February 2013 was 100% treated within 18 weeks and therefore the team does not breach the contracted target of 18 weeks from referral to treatment. Children together with the family are currently assessed within 18 weeks of referral and there are currently 89 children waiting to be assessed by the CAMHS Plymouth Multi-Disciplinary Team. There is a 14% DNA rate in the team.

CAMHS Outreach Team (COT)

The position of the CAMHS Outreach Team in February 2013 was 100% treated within 18 weeks and therefore the team does not breach the contracted target of 18 weeks from referral to treatment. Children together with the family are currently assessed at point of referral. There is a 19% DNA rate in the team and can be understood by a challenging group to engage.

CAMHS Neuro-developmental Team

The position of the neuro developmental Team in February 2013 was 100% treated within 18 weeks and therefore the team does not breach the contracted target of 18 weeks from referral to treatment. Children together with the family are currently assessed within 18 weeks of referral and there are currently 56 children waiting to be assessed by the CAMHS Neuro-developmental team. There is a 15% DNA rate in the team.

CAMHS Severe Learning Disability Team (SLD)

The position of the CAMHS SLD Team in February 2013 was 100% treated within 18 weeks and therefore the team does not breach the contracted target of 18 weeks from referral to treatment. Children together with the family are currently assessed within 16 weeks of referral and there are currently 9 children waiting to be assessed by the CAMHS SLD team. There is a 8% DNA rate in the team.

CAMHS Children in Care Team (CIC)

The position of the CAMHS CIC Team in February 2013 was 100% treated within 18 weeks and therefore the team does not breach the contracted target of 18 weeks from referral to treatment. Children together with the family are currently assessed within 15 weeks of referral and there are currently 10 children waiting to be assessed by the CAMHS CIC team. There is a 8% DNA rate in the team.

Conclusion

The service is currently developing proposals to reduce the level of DNA within its teams, particularly where there is a need to ensure that appropriate engagement has taken place from a clinical perspective. It is also working with commissioners to develop a Single Point of Access for Children and Young People which should help clarify referral criteria and help direct them to the right place, first time.

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CHILDREN AND YOUNG PEOPLE OVERVIEW AND SCRUTINY PANEL

21 March 2013



Early Intervention & Prevention Strategy and Programme Plan (2012-15) Overview

The Early Intervention & Prevention Strategy sets out Plymouth's ambition for the development of early intervention services. The strategy has been produced in response to the national policy context and the local needs analysis; through earlier intervention when issues arise in families, the strategy aims to improve outcomes for vulnerable children and young people, and in doing so to create savings in high cost specialist services.

The recent visit to the City by Graham Allen MP has shown how far we have progressed as he said the partnership approach was impressive and the energy in the City for this agenda was very exciting. He said "Plymouth have got Early Intervention cracked". As such Graham Allen has invited Plymouth to join the Early Intervention Foundation as a best practice example of this work. This will be taken forward on behalf of the Peninsula to include the scope of the work on Social Impact Bonds and the Local Integrated Service Trust developments as led by Torbay Council through the BIG Lottery Bid.

The recent Peer Challenge from Bournemouth Council, looking at Early Intervention, also recognised the strength of our approach. The co-operation between agencies to improve outcomes for Children was well established and we have well respected services.

National Policy context

Key National Policy reports and reviews* have recently been published which inform this work. These highlight the importance of the first years of a child's life and the need to ensure secure strong foundations for child's cognitive, language and social and emotional development. Their findings emphasise the correlation between exposure to parental poverty, mental ill health (including postnatal depression), addiction and violence in the first five years of life with negative outcomes for young people including to poor examination results, higher rates of teenage pregnancy, lower rates of employment, higher rates of depression and suicide and substance misuse. They also recommend early help is provided to both prevent abuse or neglect and improve the life chances of children and young people. There is an emphasis on the need for co-ordination of early help and ensuring clear mechanisms to identify children suffering or likely to suffer harm. This also forms a key aspect of the new Ofsted inspection framework for Child Protection.

The Child Poverty Act 2010 creates a duty for Local Authorities and their partners to cooperate to tackle child poverty in their area. They are required to prepare and publish a local needs assessment and also to prepare a joint local child poverty strategy.

The Government's "Troubled Families" agenda called locally Families with a Future is focused on families who are engaged in crime or antisocial behaviour, whose children are not in school and who are out of work.

Aims of Plymouth's Early Intervention & Prevention Strategy

We have accelerated progress in early intervention through our partners ensuring coordinated and prolonged action to ensure delivery of substantially better outcomes.

The programme has demonstrated a strong commitment from all partners to continue to collaborate to improve outcomes for children.

Key priority areas within the Strategy include:

- Protecting children from the harmful effects of domestic abuse;
- Reducing harm to children from alcohol and drug use within families;
- Increasing the participation of children in school, and parents in work or training;
- Providing easier access to mental health services for both parents and children;
- Increase support available to parents below the social care threshold.

Integrated response to need

Children, young people and their families have different levels of need and their needs often change over time depending on their circumstances. Plymouth uses the Common Assessment Framework (CAF) model to enable a common understanding of different levels of need, and to manage the required multi-agency response to this need.

The principles behind the CAF and the co-ordination of support through the 'Team around the Child' (TAC) processes are that they are the most efficient way of responding early to need. They rely on services 'self-organising' to respond to appropriate need and to bring together the right services in a multi-agency response at the right time.

Measuring the impact of the early intervention strategy

Progress in implementation of the Strategy in Plymouth is good with key indicators signaling that we are meeting need early across a range of vulnerable groups. Also our work with young people to ensure they are engaged in Education, Employment and training shows a decreasing % over the year. This is a vulnerable indicator given environmental factors and the strategy is ensuring we have the right support for the most vulnerable young people in place through both schools and colleges, youth services and Careers South West.

We are also seeing a continued increase in CAF activity with quarter 3 reporting above the annual target figure. (Annual target 985 Q3 999 as set by PSCB). This activity is encouraging and demonstrates the level of engagement across the partnership however we continue to work to improve quality and effectiveness. We have implemented the CAF resolution panel to assist any agency who is experiencing difficulty in improving outcomes through the CAF process and the Team around the Child and experiencing difficulty in accessing services. Partners are reporting this to be effective in unblocking difficult areas.

Teenage Pregnancy rates are continuing to drop with recent indicators showing a reduction in the rate 0.9/1000 on the previous year.

Our Children in care numbers are also still holding steady with Child protection numbers only rising slightly. However we are continue to see a 10% rise in the referrals to Social Care. We are therefore exploring effective de-escalation methods with CAF officers at Advice and Assessment and through more effective uses of contact points for services for example improving choice and access to mental health services for children.

Progress to date and next steps

The Early Intervention & Prevention Strategy was approved by Cabinet in September 2012.

A Programme Plan to deliver the Strategy was developed, with progress monitored by the Early Intervention & Prevention Programme Board. Plans are in place to incorporate the current Families with a Future (FWAF) Partnership Board into the new Early Intervention & Prevention Programme Board by May 2013.

Implementation of the Programme Plan workstreams is progressing as follows:

- **Integrated Service Approach (Early Years):**

Developments across Early Years and Children's Centre's of targeted support is well progressed with Encompass being rolled out to settings. More work continues to be needed to develop key working in Children's Centre's and to increase the numbers of children with a child protection plan known to Children's Centre's. Child Protection step-down work will enhance the interface between Early Years and Children in Need and Child Protection work.

- **Integrated Service Approach (children aged 5-11):**

A specification for integrated early intervention services within the Plymouth Excellence Cluster, for children aged 5-11, is in development. Family support workers are now within the service, and the deployment of a social worker is in progress.

- **Integrated Service Approach – Integrated Youth Support:**

A focus group including head teachers is developing a model of early intervention support to secondary schools, including support from the Youth Service. The work of the focus group will feed into the overall review and restructure of Youth Services, the progress of which is being reported separately to Scrutiny by the new Head of the Integrated Youth Service. We continue to see a good impact from the Intensive Support Team to our most vulnerable young people at risk of Homelessness.

Delivery of the Intensive and Targeted Offer within Careers South West continues to be implemented our Not know levels continue to be very low and show some of the best performance in the county on tracking young people's destinations.

- **System coordination (responses to families and partner agencies):**

Police 121a coordinators have now co-located with children's social care and this has begun to pay dividends in terms of increased dialogue with our advice & assessment service. We are now exploring the possibility of co-locating Police child protection teams, to further enhance the coordination of our inter-agency response.

- **Closer working with Adult Services for Team around the Family Approach**

Both the domestic abuse perpetrator services and parent alcohol service have faced challenges to get the right referrals and to ensure that clients remain with programmes of intervention. There is an action plan to be implemented that challenges practitioner's recognition of the issues and engagement plans with parents where high harm behaviours are impacting on children.

Formal evaluation of all three projects is being carried out by Probation, to include information on impact, such as in the numbers of Police call-outs to perpetrators addresses and feedback from partners of perpetrators. Efficacy is therefore still unproven but initial feedback is positive. The evaluation of the project is due to be completed by the end of September 2013.

- **Workforce Development**

The particular focus of this area is to ensure keyworkers have the appropriate skills and to move to a whole family approach through changed working practices and 'Team around the Adult' interventions. A task and finish group are looking at training for staff linked to the development of technical competencies. Work will then be undertaken with partner agencies to establish similar processes within their organisations and to share cross agency training opportunities.

- **The Families with a Future programme:**

This programme has seen the development of a number of enhanced services to improve support to families including: appointment of key workers; bespoke parental mental health support and capacity to 'spot purchase' services. FWAF has made progress against targets with 224 families being prioritized, 81 of which having been recommended by schools. Plymouth has made its first payment by results claim for 20 families (achieving the absenteeism, crime and anti-social behaviour outcomes). Seventeen of these are eligible for payment by results, totalling £12k. Challenges include the volume of CAFs required, identifying lead workers, where key workers are not being used, integrating adult services required for parents, and the need for effective worklessness programmes.

We continue to work on these issues, including developing a bespoke worklessness programme (in partnership with Economic Development). Other work in progress includes developing a community-based approach to supporting families and alternative education for children with very poor attendance.

Fiona Fleming

Children's Commissioning Manager

Joint Commissioning & Adult Social Care

8 March 2013

* The Foundation Years: preventing poor children becoming poor adults" (December 2010) by Frank Field MP - A review of Child Poverty and Early Intervention;

The Next Steps (January 2011) by Graham Allen MP – A review of Early Intervention Services;

The Munro Review of Child Protection by Professor Eileen Munro (May 2011).

Children and Young People's Overview and Scrutiny Panel Work Programme 2012/13

[illegible]

| Topics | J | J | A | S | O | N | D | J | F | M | A | M |
|--|---|----|---|----|---|---|---|----|---|----|---|---|
| Children's Health | | | | | | | | | | | | |
| CAMHS Task and Finish (under regular review) | | 12 | | 20 | | 1 | | 31 | | 21 | | |
| Child Poverty | | | | | | | | | | | | |
| Early Interventions | | | | | | | | | | 21 | | |
| Hospital appointments for children and young people and the co-ordination of consultants when seeing patients | | | | | | | | | | | | |
| Task and Finish Groups | | | | | | | | | | | | |
| Dyslexia# | | | | | | | | | | | | |
| Updates | | | | | | | | | | | | |
| Government Policy Changes | | | | | | | | | | 21 | | |
| Schools Forum (summary report)# | | | | | | | | | | 21 | | |
| Strategies and Plans | | | | | | | | | | | | |
| Children and Young People's Plan (Action Plan) | | | | | | | | | | | | |
| Youth Justice Action Plan | | | | | | | | | | | | |
| Training and Development | | | | | | | | | | | | |
| Development Session for panel members | | | | 20 | | | | | | | | |

Key:

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|---------------------|
| New Item = # |
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N.B – items will be automatically deleted from the work programme once they have been considered by the Panel.